

# **TSJCL Winter Board Meeting**

Reagan High School

January 10<sup>th</sup>, 2015

## **I. Call to Order**

Isaiah Butcher calls the meeting to order at 11:41 AM.

## **II. Attendance**

- President, Isaiah Butcher
- 1st VP, Jeff Khan
- Secretary, Katy Kilborn
- Historian, Leilani Hamilton
- Parliamentarian, Caren Valenciano
- Editor, Gabriela Sagun
- Area A Chair, Sean Castleman
- Area B Chair, Becca Beam & Ashley Tran
- Area D Chair, Abby Gonzales
- Convention Coordinators, Katherine Holder & Jessica Sifuentes
- SCL Vice President, Ashton Murphy
- State Chair, Shawn Jennings
- State Chair, Miranda Wenzlaff
- State Chair, William Lee
- Sponsor, Lance Higdon
- Sponsor, Larry Martin
- Sponsor, Laura Shaw

-Sponsor, Kay Sherwood

-Sponsor, Paula Read

### **III. Old Business**

The 2014 Fall Board Meeting Minutes are read at 11:45.

Isaiah Butcher entertains a motion to table the approval of the minutes at 12:41.

Sean Castleman so moves

Gabby Sagun seconds the motion

The motion passes at 12:41.

Officer Reports-

- President, Isaiah Butcher revised the English oratory judging sheets, contacted Narayan Sundararajan about coming to state to host a colloquium.

- 1st VP, Jeff Khan bought trophies for state and updated judging sheets for Latin Oratory and Sight Recitation.

- 2nd VP, Jack Sparks (Katy Kilborn as proxy) secured 7 of the 9 prejudged contest judges, updated all judging sheets, worked on online registration, and is currently finalizing the registration process.

- Treasurer, Laura Bryant (Caren Valenciano as proxy) processed membership checks, updated database, and wrote treasurers report.

- Secretary, Katy Kilborn edited the Fall board meeting minutes, edited documents for membership packets, sent out membership packets, contacted colloquia speakers, and is currently finalizing their transportation details.

- Historian, Leilani Hamilton planned publicity for state, would like to do a countdown to state, and TSJCL Tip Tuesday that includes tips on preparation for state. She made the Latin Club of the Year YouTube channel, and a promotional video for it. She completed Traditional and Digital Scrapbook judging sheets, and chose a theme for state digital scrapbook- Roman Legion Camp.

- Parliamentarian, Caren Valenciano edited the letter to TSJCLers and the letter to Sponsors, corresponded with a handful of delegates interested in seeking office and notified them of the basic process and timeline for applying for candidacy, ensured the most current versions of Constitution and Bylaws approved at the Fall board meeting made it onto the TSJCL website, designed, ordered, and organized officer t-shirts under Isaiah's direction, and wrote an article for *The Torch* about running for office and the election process.

- Webmaster, William McKinnerney did not have an officer report as he was absent.

- Editor, Gabriela Sagun finished and published the Fall *Torch*, printed the Fall *Torch*, updated the judging and registration papers, edited photos from the Fall board meeting and outlined the Winter *Torch*.

- Convention Coordinators, Katherine Holder & Jessica Sifuentes edited the 2015 convention schedule, secured an ambulance and EMT coverage for the convention, secured four police, finalized an early release day for the school on March 27, secured hotel contracts, completed rough draft of the registration packet, finalized design for convention t-shirts, decided the choir will run the snack bar, and they are currently finalizing the cover for the program for convention.

- Area A Chair, Sean Castleman found food vendors, organized a Roman themed bounce house for Area A, reviewed the vocal judging sheets, and is currently finding help to run the event.

- Area B Chair, Becca Beam & Ashley Tran updated the Latin Oratory judging sheets for state, compiled registration packets and sent them out, ordered new trophies, assigned jobs to local club officers for Area B, and are currently finding proctors.

- Area C Chair, Patrick Miramontes (Caren Valenciano as proxy)- toured host school, (Jesuit College Preparatory) determined where contests would be held, organized catering, and contacted proctors for Area A.

- Area D Chair, Abby Gonzales updated play contest judging sheets for state, ordered supplies for Area D, contacted proctors, assigned committee staff for different contests, compiled tests, got a workshop person for Area D, and created an Area D website.

- Area F Chair, Katherine Salinas (Caren Valenciano as proxy) ordered trophies, finalized registration, ordered a bouncy castle, and started a volunteer based judging sign up.

Isaiah Butcher entertains a motion to recess for lunch until 1:15

Katy Kilborn so moves

Abby Gonzales seconds the motion

The motion passes at 12:56.

**The meeting is recessed until 1:15.**

#### **IV. New Business**

**Isaiah Butcher resumes the meeting at 1:17.**

a. Treasurer's Report, Laura Bryant (Isaiah Butcher as proxy)-

Starting Balance (August 6, 2014):	\$49,357.19
Balance at Hand (January 9, 2015):	\$41,100.25
Income:	\$4,981.00
NJCL T-shirt Dues:	\$1,010.00
Membership Dues:	\$3,971.00
Expenditures:	\$13,237.94
Convention Seed Money:	\$2,500.00
Travel to Fall Board Meeting (2014):	\$3,404.70
Boarding at Fall Board Meeting (2014):	\$688.88
Spirit Props for Nationals 2014:	\$45.99
2013 Fall Board Meeting Travel & NJCL Packet Reimbursement (2013):	\$679.30
Doris Kay Scholarship:	\$2,250.00
Payment to TCA:	\$1,050.00
Fall <i>Torch</i> Printing:	\$542.80
Supplies for Membership Packets:	\$621.27
NJCL Packet Reimbursements (2014):	\$1,455.00

Isaiah Butcher entertains a motion to approve the treasurer's report at 1:24.

Sean Castleman so moves

Jeff Khan seconds the motion

The motion passes at 1:24.

b. Contest Judging Sheets-

- Dramatic Interpretation and Sight Recitation- Jeff Khan changed the year for both judging sheets, and updated the passages for Dramatic Interpretation.

Isaiah Butcher entertains a motion to approve the Dramatic Interpretation and Sight Recitation judging sheets as amended at 1:29

Katy Kilborn so moves

Abby Gonzales seconds the motion

The motion passes at 1:29.

- Classical Civilization Contests-

Jack Sparks (Isaiah Butcher as proxy) - changed 'no frames are allowed' to 'no frames or glass is allowed' on all art contest sheets that previously may have had glass. (Total of 4 contests) No changes were made to the poetry judging sheet. He changed the prompt on the essay judging sheet, and changed the topic on the research paper judging sheet. No changes were made on the mosaic judging sheet. He clarified that art must be two-dimensional on the mixed media judging sheet, no changes were made to the sculpture judging sheet, however; Mr. Lee clarified the rules of what a sculpture is; and added a hint on creating proper sculptures. No changes were made to the pottery judging sheet, no changes were made to the electronic artwork judging sheet, however Mr. Lee tweaked a few formatting errors.

Gabby Sagun- made no changes to the computer enhanced judging sheet, traditional photography judging sheet, club t-shirt judging sheet, and pick up sheets. She changed the date from 2014 to 2015 on the State T-shirt design judging sheet.

Patrick Miramontes- it was unclear if he made any changes to the costume contest judging sheet as he was absent, however it was suggested that we added a 5 point penalty for not including a photo, also they edited the points so that they add up to 100 points, as they previously added up to 99 points.

Sean Castleman- made no changes to vocal solo and ensemble judging sheets; however minor formatting revisions were made.

Abby Gonzales- changed the date and added the revised rules as previously accepted at the last board meeting to the play contest judging sheet.

Isaiah Butcher- no changes were made to the English oratory judging sheet, however a few words were italicized.

Leilani Hamilton clarified the video/sound byte rules for the large club scrapbook judging sheet, and made the same changes to the small club scrapbook judging sheet. The sponsors made minor formatting changes to both judging sheets (fixing alignment). She clarified the size requirements for the poster judging sheet.

Isaiah Butcher entertains a motion to recess for a break for 5 minutes at 2:29.

Sean Castleman so moves

Gabby Sagun seconds the motion

The motion passes at 2:29.

### **Isaiah Butcher re-convenes the meeting at 2:38**

- Latin Oratory- Area B changed the date on all three Latin oratory judging sheets to 2015.

Isaiah Butcher entertains a motion to accept the classical civilization judging sheets as amended at 2:41.

Leilani Hamilton so moves

Sean Castleman seconds the motion

The motion passes at 2:42.

Isaiah Butcher entertains a motion to accept the Latin Oratory judging sheets as amended at 2:42.

Abby Gonzales so moves

Sean Castleman seconds the motion

The motion passes at 2:42.

- Talent Show- Kady Salinas made no changes to the judging sheet.

Isaiah Butcher entertains a motion to accept the proposed talent show judging sheet at 2:47.

Caren Valenciano so moves

Sean Castleman seconds the motion

The motion passes at 2:47.

### c. Convention Update

- Registration Packet- (\*note- this went from 2:47- 3:50) Katherine Holder & Jessica Sifuentes made bold/ italicize / underlining revisions, revised wording on the packet forms, and revised dates of mailing deadlines to March 7 on the registration packet for State. They created a list of new Ludi events. They decided to advertise black long sleeve state shirts in the registration packet, and edited wording for the ammunition regarding catapults.

Caren Valenciano- changed the deadline date on the letter to sponsors to March 7 2015. Also, sponsors changed the email confirmation receipt deadline to March 20 to ensure time for delivery. Caren changed the date written on the letter to TSJCLers to January 2015. Also, she changed the date of the application deadline to March 7.

Caren Valenciano wants to suspend Article 10 section 1 part B of our bylaws because the convention is early this year, so the deadline is not a month before convention as specified in this particular bylaw.

Isaiah Butcher entertains a motion to suspend the bylaw until after convention at 3:57.

Jessica Sifuentes so moves

Jeff Khan seconds the motion

The motion passes at 3:57.

Isaiah Butcher entertains a motion to approve the registration packet as amended 3:58.

Caren Valenciano so moves

Sean Castleman seconds the motion

The motion passes at 3:58.

Workshops and Seminars- Katy Kilborn secured six colloquia speakers: Dr. Bob Cape on an undecided topic, Angel Perez Cortes on cooking and dining in ancient Rome, Ruiqi He and Narayan Sundarajan on Nationals Preparation, Kimberly Read on undecided topic, Isaiah Apfel on parliamentary order, and Trace Turner on running for National office. She is currently contacting Ben Watson, Dr. Wong, Bruce Brasington and Andrew Reinhard. Several potential speakers have declined as they are already attending a classical event on the same day as state.

g. Area Convention Updates, Area Chairs

Area A- sending out registration soon. Area A will be at Atascocita High School.

Area B- sent out registration packets, and ordered trophies and ribbons. Area B will be at Reagan High School.

Area D- sent out registration packets, organized proctors, and made a website. Area D will be at Ascension Academy.

(Area C & F were not present.)

h. Other New Business

Mr. Lee speaks about Nationals at Trinity, and says that the convention is going to be expensive, and they need help with funding, so he wishes to give to \$2,500 to help with the hospitality lounge at Nationals convention because all the catering must be done through the university service.

Isaiah Butcher entertains a motion to approve a budget amendment of up to \$2,500 to NJCL at 4:16.

Sean Castleman so moves

Leilani Hamilton seconds the motion

The motion passes at 4:16.

**V. Adjournment**

Isaiah Butcher entertains a motion to adjourn the meeting at 4:17.

Katy Kilborn so moves

Gabby Sagun seconds the motion

The motion passes at 4:17.

**The meeting is adjourned at 4:17.**