

Salvete, omnes!

Those interested in applying for appointed office should email me ([parliamentarian@tsjcl.org](mailto:parliamentarian@tsjcl.org)) expressing interest. Appointed office positions include Editor, Webmaster, Treasurer, and Parliamentarian. Find the position that's the right fit for you! Each officer's duties are listed in the TSJCL Bylaws (<https://static.tsjcl.org/downloads/General/2016-bylaws.pdf>). Talk to your sponsor and make sure they're on board with sponsoring a state officer. Fill out 2018-2019 Nominations Form for Appointed Officers attached to this letter. This form will be due **May 1, 2018**; you must scan and email it to me ([parliamentarian@tsjcl.org](mailto:parliamentarian@tsjcl.org)) and my chair mentor, Ms. Wenzlaff ([wenzlaff@tsjcl.org](mailto:wenzlaff@tsjcl.org)).

**A complete application will include the Nominations Form, a cover letter, and a resume.** Candidates for Editor should include a mock Torch cover and candidates for Webmaster should include a mock web design.

All materials must be emailed to me by May 1, 2018. We will hold interviews via Google Hangouts when all of the applications have been submitted. We'll contact you regarding interview times that best fit into your schedule. I'm so excited to hear from you! Please don't hesitate to reach out to me ([parliamentarian@tsjcl.org](mailto:parliamentarian@tsjcl.org)) with any questions.

Gratias maximas,

Sheridan Hardy

TSJCL Parliamentarian 2017-18